

48 CFR Ch. 1 (10-1-11 Edition)

53.301-1034 Standard Form 1034, Public Voucher for Purchases and Services Other Than Personal.

Standard Form 1034 Revised January 1980 Department of the Treasury FORM 4-2000 1034-118		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL						VOUCHER NO.		
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION							DATE VOUCHER PREPARED		SCHEDULE NO.	
							CONTRACT NUMBER AND DATE		PAID BY	
							REQUISITION NUMBER AND DATE			
<div style="text-align: center;"> </div> PAYEE'S NAME AND ADDRESS							DATE INVOICE RECEIVED			
							DISCOUNT TERMS			
							PAYEE'S ACCOUNT NUMBER			
							GOVERNMENT B/L NUMBER			
SHIPPED FROM TO WEIGHT										
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <i>(Enter description, item number of contract of Federal supply schedule, and other information deemed necessary)</i>					QUANTITY	UNIT PRICE COST PER		AMOUNT
(Use continuation sheets if necessary) (Payee must NOT use the space below) TOTAL										
PAYMENT:		APPROVED FOR		EXCHANGE RATE		DIFFERENCES				
<input type="checkbox"/> PROVISIONAL		= \$		= \$1.00						
<input type="checkbox"/> COMPLETE		BY :								
<input type="checkbox"/> PARTIAL										
<input type="checkbox"/> FINAL										
<input type="checkbox"/> PROGRESS		TITLE				(Signature or initials)				
<input type="checkbox"/> ADVANCE										
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.										
(Date)		(Authorized Certifying Officer) ²				(Title)				
ACCOUNTING CLASSIFICATION										
PAID BY	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY				CHECK NUMBER	ON (Name of bank)			
	CASH	DATE				PAYEE ³				
\$										
¹ When stated in foreign currency, insert name of currency.							PER			
² If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title.										
³ When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary"; or "Treasurer"; as the case may be.							TITLE			

PRIVACY ACT STATEMENT
The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.